



Internet Acceptable Use Form – for All Pupils, Parents & Carers

Please **complete all shaded boxes on these two pages**

To keep me safe whenever I use the internet or email, I promise...



- to keep my usernames and passwords private and not to use anyone else's
- to keep all personal information private
- to block unknown links and attachments by not opening anything that I do not trust
- to report any messages or internet pages that are unsuitable or upsetting
- to tell someone I trust if someone asks to meet me offline
- to only use sites which are designed for my age-group

When I use the school's ICT facilities (like computers and equipment) and get on the internet in school

<ul style="list-style-type: none"> • I will not use them without asking a teacher first, or without a teacher in the room with me • I will not use them to break school rules • I will not go on any inappropriate websites • I will not go on Facebook or other social networking sites (unless my teacher said I could as part of a lesson) • I will not use chat rooms 	<ul style="list-style-type: none"> • I will not open any attachments in emails, or click any links in emails, without checking with a teacher first • I will not use mean or rude language when talking to other people online or in emails • I will not share my password with others or log in using someone else's name or password • I will not bully other people
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	I understand that the school will check the websites I visit and how I use the school's computers and equipment. This is so that they can help keep me safe and make sure I'm following the rules.
	I will tell a teacher or a member of staff I know immediately if I find anything on a school computer or online that upsets me, or that I know is mean or wrong.
	I will always be responsible when I use the school's ICT systems and internet.
	I understand that the school can discipline me if I do certain unacceptable things online, even if I'm not in school when I do them.

I will not bring the following to school without permission from my parents and the Head teacher

	<ul style="list-style-type: none"> • My mobile phone* • Other electronic devices
	<ul style="list-style-type: none"> • <i>*If I do have to bring my mobile phone to school, I will hand it in to the Head teacher for safe keeping for the school day and I understand that I am responsible for collecting it again at the end of the day.</i> • I will not use a mobile phone on the school premises

If I break these rules...

	I understand that the school's behaviour guidelines will be followed
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PUPIL - I have read and understand this policy and agree to follow it.

Name of Child	Signed	Date

Please turn over the page [This form has two pages](#)

PARENTS/CARERS Digital Communications linked to school

Please tick all grey boxes with your agreement

Online channels are an important way for parents/carers to communicate with, or about, our school. The school uses the following channels:

- Our official Twitter feed
- Class Dojo
- Email/text groups for parents (for school announcements and information)

Parents/carers also set up independent channels to help them stay on top of what's happening in their child's class. For example, class/year Facebook groups, email groups, or chats (through apps such as WhatsApp).

When communicating with the school via official communication channels, or using private/independent channels to talk about the school, I **will**:

<input type="checkbox"/>	• Be respectful towards members of staff, and the school, at all times
<input type="checkbox"/>	• Be respectful of other parents/carers and children
<input type="checkbox"/>	• Direct any complaints or concerns through the school's official channels, so they can be dealt with in line with the school's complaints procedure

I will **not**:

<input type="checkbox"/>	• Use private groups, the school's Facebook page, or personal social media to complain about or criticise members of staff. This is not constructive and the school can't improve or address issues if they aren't raised in an appropriate way
<input type="checkbox"/>	• Use private groups, the school's Facebook page, or personal social media to complain about, or try to resolve, a behaviour issue involving other pupils. I will contact the school and speak to the appropriate member of staff if I'm aware of a specific behaviour issue or incident
<input type="checkbox"/>	• Upload or share photos or videos on social media of any child other than my own, unless I have the permission of other children's parents/carers

Mobile phone consent. Occasionally, pupils' parents feel that their child needs a mobile phone to and from school. If you need your child to have a mobile phone with them to and from school, please read the school's Mobile Phone policy before ticking this box **and** completing a Mobile Phone Permission form.

I have read and discussed this policy with my child and give permission for him/her to use the school's ICT systems, including the internet. I also agree to abide by the boxes ticked above.

<u>Signature</u> of Parents/Carers with Legal Responsibility for the Child	Name	Date
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please notify the office of any changes to these arrangements at any time

This form has two pages